

**EDUCATION CULTURE AND SPORT COMMITTEE - COMMITTEE BUSINESS
24 NOVEMBER 2011**

<u>No</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due (items in bold are overdue)</u>	<u>Report Expected (if known)</u>
1.	<p>Education, Culture and Sport 27 May 2010 Article 11</p> <p>Special Education, Culture and Sport 28 October 2010 Article 2</p>	<p><u>Learning Estate Strategy (Schools) – Rezoning Exercise (Secondary)</u></p> <p><u>At its meeting of 28 October 2010, the Committee resolved, amongst other things:-</u></p> <p>to request that officers develop fully detailed proposals for the longer term management and provision of secondary schools which will result in twelve academies in total, as outlined in the report.</p> <p>Following the decision on 28 October 2010 that officers fully develop proposals to redefine the catchment areas of Aberdeen Grammar School and Harlaw Academy, at its meeting of 24 March 2011, the Committee considered a report on the catchment areas of these schools and agreed that officers should include the potential re-zoning of the two secondary schools in a comprehensive review of the primary school estate, to be completed by December 2011 with a report to Education, Culture and Sport Committee early in 2012.</p> <p>An update was provided in the bulletin on 15 September 2011. This specifically addressed primary school provision in the north west of the city, in light of proposed new housing developments at Muggiemoss Road and Stoneywood Estate.</p>	<p>This item will be rolled together into one report to be presented to Committee in early 2012.</p>	<p>Head of Educational Development, Policy and Performance</p>	<p>Early 2012</p>	<p>23.02.12</p>

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2.	<p>Policy & Strategy (Education) 9 June 2009 Article 11</p> <p>Education, Culture and Sport 8 October 2009</p>	<p><u>Strategic Music Partnership – Big Noise: Sistema Scotland</u></p> <p>At its meeting on 2 June 2011, the Committee resolved:- (i) to note the report and the potential for a similar project in Aberdeen; (ii) to instruct officers to investigate a business model for the delivery of a project working with Sistema Scotland; and (iii) to instruct officers to report to a future meeting of the Committee on the proposed business model, criteria for identifying an appropriate community, and possible funding sources.</p> <p>An update was provided in the bulletin on 15 September 2011.</p>		Head of Communities, Culture and Sport	24.11.11	
3.	<p>Education, Culture and Sport 15 April 2010 Article 19</p>	<p><u>Reduced Communities Team / Leased Community Centres -</u></p> <p>The Committee noted progress made; requested a report back to Committee at its meeting on 16 September 2010 on implementing a 20 year lease with repairs and maintenance being undertaken in agreement with leased centres along the same lines as Devolved Educational Management Schools budgets were dealt with at the present moment; and requested that consultation be undertaken with leased community centres on the formulation of the report. It was then agreed that this be deferred to June 2011 to allow consideration of community ownership of assets in light of the current national policy supporting community involvement in service delivery and local budgetary</p>	<p>A report is on the agenda, dealing with aspects of this item.</p> <p>Parts of this item are recommended for removal, as in some cases they have been superseded by later decisions (see below for detail).</p> <p>16/9/10 decisions – it is considered that these decisions have now been superceded by the Council decision in February 2011 to move all centres to “leased” centre status or equivalent. The option for community ownership of assets remains open, and if any Management Committee wishes</p>	Head of Communities, Culture and Sport	Various – see below	

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	Council Budget 10 February 2011	<p>matters.</p> <p>At the Council Budget meeting in February 2011, the Council agreed as part of the General Fund budget proposals, to instruct the Director of Education, Culture and Sport to report to the relevant Committee with an implementation plan on how the reduction in funding for the Communities Services Team will be delivered, in conjunction with how this will also provide continued support to leased Community Centres, and the transfer of all centres to the leased model for full implementation by 2012.</p> <p>At its meeting on 24 March 2011, the Education, Culture and Sport Committee agreed that all community centres move to a lease type model by 31 March 2012, managed by community organisations as appropriate to the facility, and further agreed, amongst other things:-</p> <p>(i) to note that a future report will be brought to Committee on the future of Torry Learning House, Tilly Flat and Cummings Park Flat;</p> <p>(ii) to instruct the Director of Education, Culture and Sport to carry out a detailed analysis of all funded activity (both externally and internally delivered), taking into consideration a social and economic impact analysis of each activity, reporting back to an appropriate Committee;</p>	<p>to explore this option, this will be reported to committee as appropriate. It is recommended that this element is removed from the Committee Business Statement.</p> <p>February 2011 Budget Meeting – An implementation plan on how the reduction in funding for the Communities Team will be delivered was presented in the report that was considered by Education, Culture and Sport on 23/3/11, Following this, the service has now been re-engineered and staffing structures put in place which will see the delivery of the budget savings. It is recommended that this element is removed from the Committee Business Statement.</p> <p>24/3/11 decisions:</p> <p>(i) Information on these facilities was brought to the attention within a report considered by EC&S Committee on 15/9/11. It is recommended that this is removed from the Committee Business Statement.</p> <p>(ii) Detailed analysis of all</p>			

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	<p>Education, Culture and Sport 2 June 2011 Article 10</p> <p>Education,</p>	<p>(iii) to instruct the Director of Education, Culture and Sport to report back to a future Committee on future priority areas of service delivery, based on feedback from members of this Committee;</p> <p>(iv) to note the service delivery implications of the reduced budget, and seek more information on service implications in future reports; and</p> <p>(v) to instruct the Director of Education, Culture and Sport to review the number of community facilities within Aberdeen City, as part of the wider service asset management plan for Education, Culture and Sport.</p> <p>At its meeting of 2 June 2011, the Committee resolved, amongst other things:-</p> <p>(i) to note the options that are being developed in relation to each community learning centre, and to agree that a further report will come to the next Committee with firm recommendations for various community centres; and</p> <p>(ii) to agree to provide Management Committees with a transition grant for 2011/12 and to remit this to the Finance and Resources Committee for consideration.</p> <p>The Committee agreed, amongst other</p>	<p>funded activity – this work is ongoing and it is planned that a report will be brought to committee on the interim outcomes of this piece of work in May/ June 2012.</p> <p>(iii) The future priority areas of service delivery were reported to EC&S Committee on 15/9/11 as part of the EC&S Service Improvement Plan. It is recommended that this is removed from the Committee Business Statement.</p> <p>(iv) The current position of the service delivery implications (including a snapshot of work that has been ceased) of the reduced budget was included within an appendix of the 15/9/11 Update on Implementation Budget Decision report. Further service delivery implications will be reported to committee as required. It is recommended that this is removed from the</p>		23.02.12	

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	Culture and Sport 15 September 2011 Article 13	<p>things, to receive reports as follows:-</p> <p>(i) Rosemount Community Centre - Officers to report back to a future Committee on negotiations with Arts Development, Arts Education, City Moves and Peacock Visual Arts and any other interested organisations, about potentially being based in this building along with the Community Centre and potentially other public bodies;</p> <p>(ii) Hillylands – To take no action at present, and officers instructed to report back to the Committee on Mastrick Young People’s Project.</p> <p>(iii) to suspend Standing Orders to revoke the Committee’s decision of 2 June delegating authority to officers to finalise the Management Agreement, Constitution and Lease, and to instruct officers to continue negotiations on these documents, in consultation with the Conveners and Vice Conveners of the Education, Culture and Sport, Finance and Resources, and Corporate Policy and Performance Committees, and to report back to the November meeting of the Committee on the outcome.</p> <p>(iv) to instruct officers to carry out further investigations regarding the provision of more comprehensive indemnity insurance cover for members of the community centre management committees including volunteers, including financial implications, and to report back to the November meeting of the Committee on the outcome.</p>	<p>Committee Business Statement.</p> <p>(v) A review of the number of community facilities will be carried out as part of the analysis of funded activity, and an interim report will be brought to committee in May/ June 2012.</p> <p>2/6/11 decisions:</p> <p>(i) The report to committee on 15/9/11 included recommendations about specific community centres where officers were recommending an approach other than progressing towards a standard “leased” type model. It is recommended that this is removed from the Committee Business Statement.</p> <p>(ii) Transition Grant – this was remitted to Finance and Resources Committee and approved by that committee. A system for the provision of Transition Grants has</p>			

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			<p>now been put in place. It is recommended that this is removed from the Committee Business statement.</p> <p>15/9/11 Decisions:</p> <p>(i) Rosemount – this work is ongoing and information about progress is included in the report on the 24/11/11 agenda.</p> <p>(ii) Hillylands and MYPP – information and a recommendation on this is included in the report on the 24/11/11 agenda.</p> <p>(iii) A update on the various legal agreements is included in the report on the 24/11/11 agenda.</p> <p>(iv) Information on insurance is included in the report on the 24/11/11 agenda.</p>			
4.	Education, Culture and Sport 20 January 2011 Article 8	<p><u>Kaimhill Community Learning Hub</u></p> <p>It was also agreed that officers would report back to the Education, Culture and Sport Committee in the implementation of appropriate Management Agreements for community spaces in other 3Rs buildings</p>	<p>This matter is being progressed as part of the work under Item 3 – <i>“Reduced Communities Team / Leased Community Centres”</i> and as such is recommended for removal.</p>	Head of Legal and Democratic Services	15.09.11	

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		which ensure operating governance and enable monitoring of use within the operational services agreement of the 3Rs contract.				
5.	Education, Culture and Sport 27 May 2010 Article 7 (Resources Management Committee 5 February 2009 Article 12)	<u>St Machar ASG – Community Learning Hub</u> At its meeting on 27 May 2010, the Committee resolved, amongst other things, to instruct officers to undertake further work, in liaison with partner agencies and other Directorates, and report back on medium to long-term community learning hub options for St Machar ASG.	The Community Learning hub at Seaton 3Rs School commenced operation in October 2010. Officers will be looking at opportunities to create a community learning hub in a future regeneration development in the Tillydrone area, working in partnership with other Council services and local partners, and will report back in September. This item is affected by the reduction to the communities team. Due to the reduction in budgets, the service is progressing Learning Partnerships within areas rather than the concept of physical community learning hubs. Learning Partnerships operate as “virtual” hubs, bringing together a range of learning stakeholders within a specific geographical area. These key stakeholders have a key role in determining what the learning offering currently is within that area, identify any gaps and areas of over provision, and working together to ensure that the total learning offering is	Head of Communities, Culture and Sport	18.11.10	

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			<p>meeting the requirements of lifelong learning in that community. The learning activities take place in a range of locations including community centres, schools, sports facilities, churches, streets etc.</p> <p>The detail of this was covered in the report "Implementation of Budget Decision – Reduce Communities Team" that was considered at the 24/3/11 EC&S Committee.</p> <p>It is recommended that this is removed from the Committee Business statement.</p>			
6.	Education, Culture and Sport 18 February 2010, Article 21	<p><u>Bookings and Lettings Review</u> The Committee, amongst other things (i) agreed to receive a report back on the issue of an electronic Leisure Management System; (ii) agreed that officers would proceed with discussions with Trade Unions about options for the deployment of janitorial cover and report back; (iii) that officers report to a future meeting on the outcome of the review of the Corporate Budget; and (iv) to receive oral updates at each meeting on the Bookings and Lettings Review and its implementation.</p> <p>At its meeting on 20 January 2011, the Committee heard that officers had</p>	<p>At its meeting on 2 June 2011, the Committee agreed that oral updates would only be required when there was progress to report, and noted that a report would come back to Committee on the review in three cycles' time.</p>	Head of Communities, Culture and Sport	January 2012	

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		<p>reviewed the rationale for groups receiving free lets via the Corporate Budget held by Corporate Governance, and it was noted that a report would be presented to a future meeting of the Committee on this matter. Finally, a report would also be produced on the review of the Access to Leisure Scheme to ensure that it was achieving its objectives.</p> <p>At its meeting on 24 March 2011, the Committee approved the principle of implementing new staffing arrangements for evenings and weekends lets, subject to the outcome of detailed engagement with staff and trade unions by Enterprise, Planning and Infrastructure.</p>				
7.	Education, Culture and Sport Committee 24 March 2011 Article 10	<p><u>Provision for Children With Additional Support Needs – Raeden</u> The Resources Management Committee had on 16 June 2009, approved the development of a new specialist facility for children with additional support needs arising from complex factors on the current Raeden Development Centre site.</p> <p>At its meeting on 24 March 2011, the Committee instructed officers to complete a full business case for the development of the new school and campus on the site of the existing Raeden Centre, and agreed in principle to the closure of Raeden Nursery; the allocation of children to the 3 proposed developmental nurseries; the temporary decant of children to the former Braeside</p>	At its meeting on 2 June 2011, the Committee considered a report which advised that the majority of children had now been placed in one of the three developmental nurseries, and that there was no longer the requirement to keep the nursery provision operating at Raeden or to relocate the provision to Braeside as originally envisaged. The report further advised that a business case was being developed in relation to funding for the new campus on the Raeden site, to be presented to the Finance and Resources Committee on 16 June 2011.	Head of Educational Development Policy and Performance	02.06.11	June 2012

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		<p>School, to enable the construction of the new school and campus on the site of the Raeden Centre, subject to the approval of the business case by the Finance and Resources Committee.</p> <p>At its meeting on 21 April 2011, the Finance and Resources Committee considered a report on the ongoing discussions with Hub Co, and resolved that:-</p> <p>(i) the Heads of Finance and Asset Management & Operations continue discussions with Hub Co, along with the completion of detailed Business Cases by all appropriate Services, to determine the financial viability of this proposal;</p> <p>(ii) the Director of Education, Culture and Sport evaluates the specific impact of not progressing the Raeden and Bucksburn/ Newhills projects within the current timescales, and reports these to the next meeting of Education, Culture and Sport Committee;</p> <p>(iii) appropriate officers continue to consider other funding arrangements;</p> <p>(iv) a full report is submitted to the next Finance and Resources Committee on the outcome of the above; and</p> <p>(v) to instruct that everyone with an interest be advised immediately that a decant in the summer recess was unlikely.</p>	<p>A verbal update was given to the Committee on 15 September 2011. Since then, funding discussions have progressed but have not yet concluded. It is anticipated that a full report will be brought to Committee in three cycles' time.</p>			
8.	Education, Culture and Sport	<p><u>Cordyce Project</u> At its meeting on 15 April 2010, the Committee instructed officers to conduct an</p>	<p>An update was included in the Committee Business Statement</p>	Head of Educational Development	18.11.10	

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	15 April 2010 Article 20	<p>options appraisal on the redevelopment of the Cordyce site to include, in addition to a replacement school, a specialist residential facility on a spend-to-save basis, subject to confirmation of the required funding. The options appraisal was referred to the Finance and Resources Committee of 11 May 2010, for funding approval. Funding approval was granted.</p> <p>The Committee received an oral update at its meeting on 18 November 2010, and resolved:-</p> <p>(i) to note the update provided, and that a report would come back to Committee on the options appraisal, to include a number of different options on how to manage provision;</p> <p>(ii) to request that in preparing the report, officers take account of the Social Care and Wellbeing implications and make mention of the provision of children's homes</p> <p>A bulletin update was provided to Committee on 2 June 2011, and officers will aim to provide a full report to the September meeting, following discussion with the architects involved.</p>	<p>on 15 September 2011.</p> <p>A report is contained in the Information Bulletin.</p>	Policy and Performance		
9.	Finance and Resources 17 June 2010 Article 34	<p><u>Tullos Swimming Pool – Internal Works</u></p> <p>The Committee had under consideration a request from Education, Culture and Sport Committee to consider urgent funding from the Capital Plan to carry out works to the interior of the Tullos Swimming Pool.</p>	<p>At its meeting on 18 November 2010, the Committee resolved:-</p> <p>(15) to note that the review of water in the city would take approximately a year to</p>	Director of Education, Culture and Sport	15.09.11	24.11.11

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		<p>Members expressed their concern that not enough detail was included within the report, and questioned why the repairs had not been carried out at a much earlier date. The Convener expressed his concern that the Service Committee was requesting capital funding for the repairs and intimated that Service Committees should take ownership of their Non Housing Capital Programmes, and reprioritise their budgets to take account of urgent matters such as this case. The Committee, amongst other things, resolved that the matter be referred back to the Education, Culture and Sport Committee in order that members may consider the matter as part of a review of the Non Housing Capital Programme for that Service.</p> <p>At its meeting on 16 September 2010, the Committee resolved, amongst other things, to review the need for Tullos Swimming Pool as part of a city-wide water management plan, in partnership with Scottish Swimming, Sport Aberdeen and local swimming clubs, to include benchmarking of Aberdeen against Dundee, Edinburgh and Glasgow.</p>	<p>complete, and to therefore amend the “report expected” column to September 2011; and</p> <p>(ii) also in relation to item 16 (Tullos Swimming Pool – Internal Works), to request that Annette Bruton and Patricia Cassidy meet with the local Ward Members to discuss the detail of the review.</p> <p>At its meeting on 20 January 2011, the Committee heard that work had commenced on the Water Management Plan; that a survey had been issued to swimming clubs; and that a briefing would be provided to local Members following a meeting to be held with all parties on 14 February 2011.</p> <p>The Committee was advised on 15 September 2011 that a report would be submitted to the next meeting on the Water Management Plan.</p> <p>A report is on the current agenda.</p>			
10	Education, Culture and Sport 27 May 2010 Article 14	<p><u>Progress report on proposals to redevelop Aberdeen Art Gallery and report on improving access to the Museums and Galleries collections</u> <u>The Committee resolved:-</u> to instruct officers to prepare a capital business case for further consideration and</p>	Officers continue to work to prepare the Business Case, once sufficient progress has been made on assessing the level of interest in the business and wider community, as well as the outcomes of the TIF application.	Head of Communities, Culture and Sport	15.09.11	24.11.11

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		<p>report to the Education, Culture and Sport Committee on 16 September 2010, and Finance and Resources Committee on 28 September 2010, to include recommendations on the most appropriate option to redevelop the Art Gallery, and on the commitment the Council is being requested to make at that stage.</p> <p>At its meeting on 18 November 2010, the Committee agreed that a fundraising campaign be progressed at no net cost to the Council.</p>	<p>The Committee on 15 September, 2011 noted the slower than expected progress and that a report will be brought to a subsequent meeting, as soon as possible.</p> <p>A report is contained in the Information Bulletin.</p>			
11	Education, Culture and Sport Committee 20 January 2011 Article 7	<p>Closing the Gap At its meeting on 20 January 2011, the Committee requested a further report on the gap between the lowest attaining 20% and the highest attaining 20% of pupils, to include any lessons learned from how other local authorities had tackled the problem.</p> <p>At its meeting on 2 June 2011, the Committee considered a report in relation to Closing the Gap and (i) instructed officers to develop a policy on raising achievement which sets out the approaches to be taken in schools and across Services to reduce the gap in attainment, and (ii) requested that Closing the Gap be considered alongside the Big Noise: Sistema Scotland project in future reports.</p>	<p>This year's attainment review meetings with all primary and secondary schools concluded in early November. The outcome of these sessions is the development of a city-wide attainment strategy. This strategy will also link with the Review of Inclusion and will outline key developments aimed at closing the gap. Early indications of this work can be anticipated in 1 cycle's time.</p>	Head of Educational Development, Policy and Performance	24.11.11	23.02.12
12	Council Budget 10 February	<u>Transformation Options / Virtual Campus</u>		Director of Education, Culture	24.11.11	23.02.12

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	2011	<p>At its meeting on 2 June 2011, the Committee considered a progress report on the Service transformation options and requested a further report on progress with all transformation options to the meeting of Committee on 24 November 2011.</p> <p>The Committee also requested a further report on all aspects of the virtual campus once it was in its trial period, (i) to include the potential impact of travel costs to those children from more deprived areas, to ensure that the costs were not preventing them from accessing educational opportunities, and (ii) to include an investigation into the possibility of using the Aberdeen Endowment Trust as a means of assisting these pupils with travel costs.</p>		and Sport		
13	<p>Council Budget 10 February 2011</p> <p>Education, Culture and Sport Committee 15 September 2011</p>	<p><u>Pupil Support Assistants</u> As part of the General Fund budget proposals, to instruct the Director of Education, Culture and Sport to report to the relevant Committee with further information on the role and support of Pupil Support Assistants.</p> <p>The Committee was provided with an update with in the information bulletin, and agreed to receive a report to a future meeting assessing the impact of the reduced number of Pupil Support Assistants.</p>		Director of Education, Culture and Sport	23.02.12	
14	Education, Culture and	<p><u>Move to a Cultural Trust</u> At its meeting on 24 March 2011, the</p>		Head of Communities,	24.11.11	23.02.12

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	Sport Committee 24 March 2011 Article 15	<p>Committee considered a report on how the decision from the Council Budget meeting on 10 February 2011 to move to a cultural trust would be implemented.</p> <p>The Committee agreed, amongst other things:- to instruct the Director of Education, Culture and Sport to progress, by way of an officers' working group, an options appraisal on the transfer of services to a cultural trust, and that the options appraisal (1) include consideration of which services could transfer, including the Beach Ballroom, (2) examine a preferred governance model, including the option of community ownership of assets, and (3) to request that the options appraisal include SWOT analysis and options for governance arrangements; and to report the findings of the options appraisal to Committee by 24 November 2011.</p>		Culture and Sport		
15	Education, Culture and Sport 15 September 2011 Article 15	<p><u>Newhills Primary School</u></p> <p>The Committee agreed to ask the Finance and Resources Committee to earmark the land at Newhills School for future educational use, subject to the Scottish Government agreeing to transfer the site from the HRA to the General Services Account, and to receive a report on the long-term use, date of transfer and transfer value of the site, once a business case and funding was approved for a new school at Newhills.</p>	<p>This was agreed by the Finance and Resources Committee.</p> <p>The report on long-term use is scheduled for 2012.</p>		23.02.11	

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16	Council 6 October 2011 Article x	<u>Pupil Representation</u> Council instructed officers to prepare a full report into the membership of the Committee including how best to achieve pupil involvement.			23.02.11	05.06.11